



'Together in God's Love: aim high, stay strong, be determined.'

# St. David Haigh & Aspull C of E Primary School

Headteacher: Mr R Woods, BEd. Hons (Oxon)

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Monday 1<sup>st</sup> March 2021

## Re: Full reopening of school for all children – Monday 8<sup>th</sup> March 2021

Dear Parents & Carers,

Following the updated government guidance for the full re-opening of schools, and robust planning arrangements in school, I can share with you the details of how school will operate from Monday 8<sup>th</sup> March. In essence, we are returning to the operational routines that were in place during the Autumn term, and much of the information here will be familiar to you all, and your children.

Classrooms will operate as near to 'normal' as possible and so teachers will be delivering a full curriculum and the children will be accessing appropriate opportunities, whilst working within some altered routines which are detailed below. Although there is some alteration to the school day in respect of timings, again there is no reduction in teaching time in any year group.

### Timings

Class:	C1	C2	C3	C4	C5
	Miss Partington	Mrs Winrow	Miss Ingham	Mr Atkinson	Mrs Stubbs
Start:	8.50am	8.50am	9.00am	8.40am	8.30am
End :	3.20pm	3.20pm	3.30pm	3.10pm	3.00pm
Notes:	Any siblings from earlier drop off will be able to enter their class at the earlier time (e.g. Y6 sibling can go to their class at 8.30)				To allow for 3pm end, Y6 will not have an afternoon break

**As before, I must request that all parents & children adhere to their allocated start and end times, as this enables the school to limit gatherings of adults which is one of our identified control measures to minimise risk. Full attendance is expected and the Attendance Policy 2020 will be adhered to from the 8<sup>th</sup> March – please check the policy on the school website for details.**

### Worship

Gatherings such as whole school assemblies are still prohibited and any similar large gatherings that mix bubble groups. Therefore, daily worship will take place in the classroom with classes accessing worship in the school hall at least once a week. We await further updates regarding access to the church for school worship.

### Lunchtimes

As was the case in Autumn term, lunchtimes will be staggered and class groups will access both the dining hall and outdoor spaces on a rota system. All children will be consuming their lunches (whether school meals or packed lunch from home) in the school hall and there will be strict expectations on behaviour, manners and hygiene throughout lunchtime. The school lunch menu will consist of a choice of sandwich, jacket potato and one other hot meal choice – this will be reviewed for the summer term. It is ESSENTIAL that ALL children who are requesting a school dinner PRE-ORDER AT HOME via the current Evolve system (and where appropriate make online payments via Parent Pay), therefore minimising the need for shared use of class based ordering devices – thank you.

### Payments

As parents have previously received the set up information for creating a Parent Pay account, we are requesting that all future payments be made via the Parent Pay system, as we endeavour to become a fully cashless school. Any questions in regard of Parent Pay, please contact Miss Cairns, Office Manager.

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### Communicating with Teachers / Staff

Due to all staff being available in their classrooms at 8.30am daily, and that we are still required to minimise adult presence in the school, parents are NOT to enter classrooms at either end of the school day, and must maintain a 2m distance between other adults. Any non-urgent messages can be written in your child's school planner as these are checked daily by adults in the classes. If you prefer, you can email your child's class teacher directly and these emails will be responded to within the school day. For urgent messages, please either telephone or email Miss Cairns, Office Manager (contact details are above).

**Parents of children in Classes 2 and 3 are not permitted beyond the large, green Early Years gates, your child is to walk from the green gate to their classroom door (staff and children in Class 1 require access to the outdoor area at all times) – thank you.**

Following recent updates from Public Health England and the DfE, school staff are encouraged to wear face coverings during the day, in an effort to minimise the risk of transmission between adults, especially where social distancing is limited, for example moving between rooms or walking through corridors, and therefore reducing the possibility of larger numbers of children and staff requiring to isolate in the event of a confirmed case. Staff will not be wearing face coverings in the classroom, when working with children, nor will children be expected to wear a face covering at any point during the school day. However, the consistent 'Hands – Face – Space' message and the familiar 'Catch-it, Bin-it, Kill-it!' approach to personal hygiene will be reinforced regularly with all children. Increased, regular hand-washing / sanitising will continue throughout the day for all children as we promote effective personal and collective hygiene within school.

### Classroom organisation

All classes remain organised with the majority of children seated side by side and facing forwards (with some age-appropriate allowances e.g. Reception continuous provision will be fully accessible). The timetable for each class has been organised to stagger breaks and lunch time, therefore reducing the number of children accessing areas at any one time. As we welcome back all children again, there remains an acceptance that children are not expected to socially distance within their class bubble, and that transitory contact (in corridors, classrooms, doorways etc) is acceptable, however, this contact is to be limited to their respective class group.

### We require the following safety measures to be followed:

- Your child **must not** attend school if they or a family member of their household has COVID-19 symptoms (high temperature, cough or loss of/change to taste or smell). Stay at Home Guidance can be viewed [HERE](#) and Stay at Home illustration [HERE](#).
- Only one adult to accompany your child to school.
- You **must not** enter school (outside of your allocated times) unless a pre-arranged appointment has been made. Instead, please email or phone the school office for any enquiries.
- There is no access to the school site BEFORE 8.30am
- You must not gather at entrances, gates or doors and please maintain social distancing at all times, including with teachers and staff at drop off/pick up points – please use email / planner to communicate as detailed above.
- Walk to school where this is possible.
- Please be considerate to members of the local community when parking (the cobbled brow is for staff only).

NOTE: access to school grounds is limited to the above only and until further notice – this includes use of the playground either before or after school. Please encourage your children to leave the school site safely and in a calm manner; all children are to remain under close adult supervision once collected from the class to encourage this and a safe exit from school for all.

### Additional points from the 8<sup>th</sup> March:

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- Following recent Public Health advice, we ask that all adults, once they enter the school site, wear a face covering AND maintain social distancing between adults at all times. (This is in response to the recent research into new variants and the increased level of transmissibility.)
- Childcare 'bubbles' are permitted, providing this is a regular and agreed system acting as a 'support bubble', e.g. one parent can collect children from 2 households, on a regular basis. If you plan to use such an arrangement, you must inform school of the details of the arrangement so that in the event of a positive case, we are quickly able to identify contacts outside of the school setting – more details on how to inform school will follow in a separate communication.

### Infection control

Please note that based on current government guidance, systems are in place should there be a suspected and/or confirmed case of COVID-19. These protocols will be initiated in the event of a case and parents will be notified accordingly. (As guidance changes, these systems will be updated to reflect the most current government / Public Health England (PHE) advice.)

### TCC

The Children's Club (TCC) are currently reviewing potential demand from the 8<sup>th</sup> March, however at this time, I cannot provide a definite date of the club reopening. I understand this could be a cause for concern for some, and I will of course communicate any updates regarding TCC as soon as possible, once the Directors and Manager have reached a decision.

### Remote Learning

As attendance from the 8<sup>th</sup> March is compulsory, the remote learning offer will only be used in the event of a class, or small group period of isolation. Where a class bubble or group are required to isolate, the remote learning expectations will be in place within one school day of the isolation period commencing.

### After School Clubs

There will be no extra-curricular clubs for the remainder of the spring term. We will review this for the summer term and communicate changes as soon as possible.

### Thank you

I would like to take this opportunity to once again express my thanks to you all, for your continued support and cooperation, during what has been another very challenging start to 2021. Your engagement in, and commitment to the remote learning has been excellent. Your children too have proved once again to be conscientious and committed to their learning, which had been reflected in their engagement via MS Teams.

Please continue to use the [covid@saintdavid.wigan.sch.uk](mailto:covid@saintdavid.wigan.sch.uk) email address to inform us of a positive test result (particularly for those children accessing in-school provision, but also for those not in school who may have been a close contact outside the school environment). This email inbox will be monitored regularly on a daily basis.

If you require any urgent advice during this interim period, please email Miss Cairns in the first instance.

- Government / DfE advice for parents can be found [HERE](#).
- Stay at Home advice (national) can be viewed [HERE](#).

As required, I will share updates regularly. Stay safe and I look forward to seeing you all on Monday 8<sup>th</sup> March.

Yours sincerely,

Mr R Woods  
Headteacher

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